

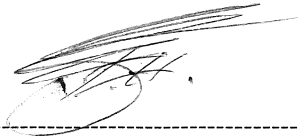
SOP of GRAB Sales REPORT for all Outlets

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1. Grab sales should be updated in HQRN system on daily basis (Follow the Grab order slip).
2. Grab sales should be update to HQRN system one hour before the shop close.
3. Grab device's Net sales picture and each invoice picture with qty, sku and price need to upload in grab group on daily basis.
4. If grab device has any pricing issue or description issue or any kind of device issue then contact with IT department.
5. If an outlet has a stock count schedule, the grab sale should be updated in the HQRN system before 5pm and your device operation should end for the day. Then the account will confirm the order.

Hopefully, all outlet's PIC will follow this instruction.

Best Regards



Signature of Management of Mahnaz Retail and Gulsanco